ACCOUNTING TAX & BUSINESS ADVISERS

2026 Tax Return Checklist for Self Managed Super Funds

We aim to provide high quality accounting, tax and business services to individuals, small to medium businesses & SMSFs.

We offer a complete suite of services tailored to suit your personal situation, including:

- Tax returns & tax advice
- Accounting for Sole Traders, Trusts & Companies
- Accounting & administration services for Self Managed Super Funds
- Business planning
- Corporate administration
- Bookkeeping

This information is general in nature only and does not take into account your personal objectives, financial situation or needs. Please consider this information in the context of your personal situation.

Information current at time of writing.

Power2 Brisbane Pty Ltd ABN 15 158 390 937
Power2 Caboolture Pty Ltd ABN 82 611 367 063
Power2 Clayfield Pty Ltd ABN 39 655 679 600

Liability Limited by a scheme approved under Professional Standards Legislation

Contact Us:

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What should I provide?

Your documents can be provided to us in hard copy or electronic format:

- ☐ **Make an appointment** with one of our friendly tax professionals;
- ☐ **Call in** to our office at Slacks Creek;
- ☐ **Email** to smsf@power2brisbane.com.au;
- ☐ **Upload** via the secure client area of our website: www.power2brisbane.com.au

The documents and information we request from you are required for completing your accounting and tax work and also ensuring your SMSF remains up to date and compliant with Superannuation Laws.

☐ **Accountant engagement letter**. Please sign and return our formal letter of engagement confirming our appointment for the 2026 financial year.

☐ **Bank account statements**. Please provide a copy of all bank statements for the period 1 July 2025 to 30 June 2026.

☐ **Rental property statements**. Please provide a copy of the annual statement from your property manager along with copies of invoices/receipts for rates, insurance, body corporate and any other repairs or expenses incurred during the 2026 financial year.

☐ **Term deposits.** Please provide a copy of all certificates or confirmation statements for any term deposits that matured or were reinvested during the 2026 financial year.

☐ **Managed funds.** Please provide a copy of your monthly, quarterly or annual statements and annual tax summary statements.

☐ **Shares and other assets.** Please provide a copy of any statements or other documents you have relating to shares or other investments held by your SMSF (eg stock broker summary reports, dividend statements, buy/sell contracts or transaction listings and annual tax statements for listed managed investments).

☐ **Cryptocurrency.** If your SMSF owns any cryptocurrency, please provide a copy of any statements or other transaction records for any buys, sells, swaps or exchanges. Please also provide a statement that shows your holdings on 30 June 2026 and that wallets are held in the name of your SMSF.

☐ **Life insurance.** If your Super Fund owns an insurance policy, please provide a copy of your most recent renewal statement or policy document which confirms the policy owner, life insured, type of cover and premium.

☐ **Fund minutes.** Please provide a copy of any Trustee minutes or resolutions which have been prepared in relation to the fund since 1 July 2025 (eg confirming investment purchases or sales).

☐ **Investment strategy.** Please provide a copy of your new or revised investment strategy if one has been prepared since 1 July 2025 or a trustees minute/resolution confirming your strategy has been formally reviewed during the 2026 financial period.

☐ **.CSV files.** If you are able to download any bank account, direct share ledgers, or other transaction data in CSV file format, this will assist in the efficiency of preparing your accounting work.

☐ **Other records.** If you have any other spreadsheets or documentation associated with your Super Fund that you feel will be helpful in completing your financials, please provide these also.

This is not an exhaustive list. Following receipt of your documents, we may request further information relevant to your particular circumstances.

If you have any questions or need assistance with any of the requested documents, please contact us.